TYTHERINGTON & ITCHINGTON PARISH COUNCIL

MINUTES OF A PARISH COUNCIL
MEETING OF TYTHERINGTON & ITCHINGTON PARISH COUNCIL
HELD ON MONDAY 29th JULY 2024 AT 7.30 AM
IN THE BAPTIST CHURCH SCHOOLROOM

Present: Cllr Lipton
Cllr Daly
Cllr Johnson
Cllr Gordon
Cllr Lazarides

119.24 Apologies. To NOTE apologies for absence
Ward] Cllrs Lean and Clarke
Cllr Johnson

120.24 Declarations of Interest (if any) and dispensations In accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
There were none.

121.24 To accept and sign the minutes of the Parish Council Meeting held on the 17th June 2024 as correct
It was unanimously agreed to sign the minutes of the meeting of the 17th June 2024

122.24 Planning Applications
P24/01717/F Demolition of existing buildings and erection of 2 no. brick dayrooms
Two brick built day rooms have appeared on the site without planning permission. Owner now gone for retrospective planning.
P24/01607/HH|Erection of detached incidental outbuilding.
No comment
P24/01798/HED|Removal of a 15 foot section of hedgerow.
There is already a standard farmers gate to allow farm equipment to enter. 15 foot of hedgerow removal is quite excessive and would affect the wildlife.

Woodlands Road application is still ongoing.

123.24 **To discuss Planning Applications and decisions received after the agenda has been Issued**
Hedgerow 15 feet question ownership. Looks like you have a standard farmers gate where is the evidence of need.

124.24. To Receive Reports from Committees
Police Report
The police had reported on various incidents that had occurred in Clements Way. The Police had also reported that they had met with Bromford to discuss incidents within the village.
District Councillors' Report
General Election Results
District Councillors reported on the General Election Results, where Ward Cllr Claire Young was elected as the new MP. At the meeting of South Gloucestershire Council on Wednesday 17th July Cllr Tyrrell was officially proposed as the new Leader of Council and confirmed by a vote of members present. Cllr Simon Johnson (District Councillor for Pilning & Severn Beach) was confirmed as the new Executive Member for Children & Young People.

The report updated on the National Planning Policy Framework Announced and SG Councils announcement on the Local Plan Housing Requirement.

Village Hall Report

The Village Hall Audio-Visual equipment had now been installed in the Village Hall. It was unanimously agreed that the cost funded by CIL.

Date	Supplier / Customer	Description	Receipt	Payment
29/06/24	S/O to: MRS GILLIAN A BROO	Salary (June)		£662.16
29/07/24	S/O to: MRS GILLIAN A BROO	Salary (July)		£662.16
29/07/24	South Glos Council	3 month Play Equipment Insp		£228.06
29/07/24	South Glos Council	3 month Waste Bin Collection		£238.50
29/07/29	Zurich Insurance	Addition Insurance for New Play Equipment		£65.73
29/07/24	Christ the King School	Community Benefit (Wild Flowers)		£1300
29/07/24	Great Western Air Ambulance	Community Benefit		£2000
29/07/24	Tytherington History Group	Photocopying Mosaic Leaflet		£175
29/07/24	Marquee Committee	New Chairs for Village		£4225.20
29/07/24	Thornbury Radio	Contribution towards licence		£300
29/07/24	Wicksteed	Play Equipment		£57035.88
29/07/24	Wicksteed	Play Equipment Inspection		£153.00
29/07/24	Mrs G Brooks	Project Management Fees		£527.30
29/03/24	Tytherington Village Hall	Reimburse Car Park Resurfacing	£3750	
29/03/24	Location Sound (Bristol) Ltd	Installation of Audi-Visual System Village Hall		£14121.60
29/03/24	S106 Capital Funding	Jubilee Field/Hardwicke Field	£20000	

Current A/c Balance £117425.89 Reserve Account: £17,464.56

Earmarked Funding:

CIL	£70745.08	
Community Benefit 2024/25	£22380.32	
S106 Jubilee Play Equipment	£20735.80	Total £113861.20

125.2 **To RECEIVE Financial Statement & APPROVE payments to be made at this meeting .**

Councillors unanimously agreed to pay the above invoices and noted the credits.

Clls Gordon and Daly checked the bank reconciliation and signed the statements. They also checked and signed the Corporate Card Statement.

The Clerk asked for approval for the payment of Project Management fees in respect of the Jubilee Field amounting to £527.30. This was unanimously approved.

126.24 **To decide on the wording for the new Financial Regulations.**

As there was a lot of work involved it was agreed this was postponed until the next meeting.

127.24 **To receive update on new play equipment for Jubilee Field and MUGA on Hardwicke Field.**

The new play equipment had now been signed off as complete. The Clerk was applying for the 10% final payment from South Glos Council,

The planning application for the MUGA had been completed and just needed a biodiversity report. This would be done in the next 2 weeks.

128.24. **To receive Ash Tree Die Back update**

Andy Duncan from Heidelburg would like to discuss trees in the Jubilee Field.
The Clerk had written to Andy Duncan Heidelberg about which ash trees needed to be felled. Cllr Lipton asked if the replacement trees could be planted on the New Road Triangle and perhaps one in the Church grounds.

129.24. **To update on Traffic Calming Measures**
The Clerk advised that South Glos Council had reorganised Highways and there would now Be The Assess and Decide team who deal with requests for new highway schemes and residential disabled parking bays. Queries regarding live schemes are dealt with by the Design Team, managed by Richard Lewis. Maintenance issues such as worn out and missing signs and road markings, need to be reported to the Maintenance Teams via the 'Report It' pages on the councils website:- Report it | BETA - South Gloucestershire Council (southglos.gov.uk).

130.24 **To receive an update on the Youth consultation**
Councillors unanimously agreed to engage Krunch and FAME to do a youth consultation at an initial cost of £2500 for the survey.
Cllr Lazarides suggested that the youth were invited to Parish Council Meetings.

131.24 **To discuss updating the LNAP**
The LNAP needs to be updated. It is also hoped to hold a Bat Walk and other nature events throughout the autumn and winter.

132.24. **To discuss the Countryside Wardens' request for equipment and decide where the Leyhill workers would be best employed and whether to hire a portable toilet.**
4 days have been booked in with Leyhill and we now understand if there is a Portaloo which we can organise then they will come to the sites without facilities. So Cllr Lipton proposed the following.

Currently Cllr Lipton is trying to keep on top of things at Hardwicke until a new warden is found.

1 day of Leyhill at Hardwicke - grass cut and collect - the material is usually piled under the trees and in scrub
Dates for Leyhill are23rd August, 20th September and 11th and 25th October and we now understand if there is a Portaloo which we can organise then they will come to the sites without facilities. So propose the following.
1 day of Leyhlll at Tytherington Hill
1 day of Leyhill at Itchington
1 day of Leyhill at Badenhill
1 day of Leyhill at Hardwicke Field

133.24. **To complete Pollinator Fund report.**
The Clerk had completed the Pollinator Fund report and sent it to WECA.

There being no further business the meeting closed at 9.00 pm