TYTHERINGTON & ITCHINGTON PARISH COUNCIL

MINUTES OF A PARISH COUNCIL M EETING HELD
ON MONDAY 24TH FEBRUARY 2025 IN THE BAPTIST CHURCH SCHOOLROOM

Present Cllr Lipton
Cllr Daly
Cllr Gordon

28.25 Apologies. To NOTE apologies for absence
Ward Cllr Clarke
Ward Cllr Lean
Ward Cllr Dowden

29.25. Declarations of Interest (if any) and dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
Cllr Lipton declared an interest in P25/00308/HH Harrows End

30.25 To accept and sign the minutes of the Parish Council Meeting held on the 13TH January 2025
Cllrs agreed to accept and sign the minutes of the Parish Council Meeting held on Monday 13th January

31.25 Planning Applications
P25/00308/HH Harrows End Itchington Road Tytherington South Gloucestershire
Erection of two storey side extension and single storey front extension to form additional living accommodation and covered area. **No comment**
P25/00080/CLE|Existing extensions on the rear elevation of the dwelling house.|21 Southlands Tytherington South Gloucestershire GL12 8QF **No comment**
P25/00093/TCA|Works to 1no Willow Tree to Pollard to the main stem. Works to 1no Beech Tree to crown lift to 5-6m. Works to 1no Lime Tree to crown lift to 5-6m, all situated within Tytherington Conservation Area.|Tytherington Village Hall Itchington Road Tytherington South Gloucestershire GL12 8QE support **Cllrs supported this application**
P23/03195/O|Erection of up to 75 no. dwellings, creation of public open space including a community orchard and allotments, associated works including drainage, creation of new accesses to serve (i) residential development from Walnut Field and (ii) Mill Farm and allotments from Duck Street. Land Off Duck Street Tytherington Wotton Under Edge South Gloucestershire GL12 8QB **Refusal** This application has now gone to appeal

32.25 **Reports**
Police Report
The police had sent to the Parish Council the dates for their surgeries during the year which are on the web site and Facebook page. The Clerk advised that she had written to the Police concerning various reports she had received from residents. The full Police Report can be found on the Parish Council's website.
Ward Councillors Report
The Ward Councillors Report contained information about the Planning Application appeal and this report can be found on the Parish Council's website.
Village Hall Report

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The Village Hall committee have asked advice on what materials the Parish Council, as owners of the Village Hall, would like to be used on necessary repairs on the Village Hall . The Caretaker had agreed to say in post until a new person has been appointed.

33.25 **To receive update on the Woodlands application**

No update. The Parish Council decided to make a formal complaint about lack of information.

34.25 To agree payments and to receive the end of year income and expenditure accounts

Current A/c Balance £114657.07 Reserve Account: £17824.77

28/12/24	BACS	Tytherington Village Hall	Donation to Children's Xmas Party	435.00
05/01/25	BACS	KLH Landscaping	Storm damage removal Jubilee Field	120.00
06/01/24	BACS	Unity Bank	Service Charge	7.65
28/01/25	BACS	Mrs G Brooks	Salary (January)	689.47
15/01/25	BACS	Mrs G Brooks	Salary Increase	245.79
18/12/24	CC	Microsoft	Computer Ink	11.99
18/12/24	CC	Lloyds Bank	Monthly Fee	3.00
24/02/25	BACS	Green Way Tree Surgery	Tree Report Hardwicke Field	275.00
24/02/25	BACS	Mrs G Brooks	Consultation Promotion (Facebook)	17.24
24/02/25	BACS	ALCA	Charity and Trust Law Course (S Gordon)	60.00
24/02/25	BACS	KLH Landscaping	Curring and clearing two large wildflower areas	900.00
24/02/25	BACS	KLH Landscaping	Cutting down and disposing of fallen apple tree	
24/02/25	BACS	Mach Group	Acoustics Report (MUGA)	1500

Earmarked Funding:

CIL	£61740.08	
Community Benefit 2024/25	£17059.52	Total £108882.38
S106 Jubilee Play Equipment	£30082.34	

35.25 **To appoint internal auditor**

Councillors agreed to ask David Wares to do the Internal Audit

36.25 **To reconcile and sign bank statements**

Cllr Gordon and Cllr Daley signed agreed the reconciliation and signed the bank statements

37.25. **To note December play equipment inspection**

The snags that need to be completed would be done soon. The present Grass Cutting Contractor had sent in another 3-year tender and the Clerk asked if this contract would be extended under the Financial Regulations No. 5.12 The requirement to obtain competitive prices in these regulations need not apply to contracts that relate to items (i) to (iv) below:

(vi) works, goods or services that constitute an extension of an existing contract.

The Clerk advised that the Contractor's prices were very competitive and he was qualified in a variety of areas which include grass cutting and have the relevant insurance certificate. This was agreed.

38.25 **To receive update on MUGA on Tytherington Recreation Ground**

Tree report and acoustics report had been completed and sent to the Planning Officer. All that was now needed was the extra Ecological Report and scaled map of the Hardwicke Field showing

where the new training area was to be located.

39.25 **To receive update on the Consultation in respect of a new pavilion**
Consultations had been steadily received over the last 2 weeks mostly in favour of a new pavilion for community use. The consultation would close on 2nd March.

40.25 **To update on Traffic Calming Measures**
The clerk was asked to try again to get South Glos Council to reduce the speed along the Itchington Road where there had been numerous accidents. The Clerk agreed to write to our Ward Councillors for advice on the speeding along Itchington Road.

41.25. **To receive an update on the Youth consultation**
Councillors had received a draft report. The completed report would be available at the next meeting.

42.25 **To discuss updating the LNAP**
The Clerk agreed to look at the LNAP before the next meeting.

43.25. **To receive an update on the cutting back trees in the Village Hall Garden.**
The planning application had been received by South Glos Council and a decision should be reached very soon.
The Clerk was asked to contact the Heidelberg to find out when the ash trees in the Jubilee Field would be cut down. The Parish Council still needed to inform Heidelberg where they would like to the new trees to be planted and what species they would prefer. In Public Participation It was agreed with a member of the May Day committee that the Parish Council would have a stall at the May Day and that dogs would be allowed onto the field for the Dog Show. They would also pay for the additional insurance.

44.25 **To discuss change of ownership of the Village Hall on Land Registry documents**
The Clerk would look at this before the next meeting. TR1 form

45.25. **To discuss Neighbourhood Plan**
Cllr Gordon reported on a very successful initial meeting. The committee would be working towards a Consultation soon. This would be discussed at the Annual Parish Meeting.

46.25 **To receive an update on the new signage along Woodlands Road**
The new signage had been agreed and ordered by South Glos Council and would be erected along the Woodlands Road as soon as possible.

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47.25. **To discuss the signage on Tytherington Recreation Ground/Hardwicke Field**
New signage was discussed to be erected on the Tytherington Recreation Ground/Hardwicke Field. The Clerk was asked to contact Avon Displays to see if they designed graphics for noticeboards

48.25. **To discuss traffic using the bridle path by the Lime Kiln development**
It had been brought to the attention of Councillors that the sign along the bridle way Itchington stating 'No traffic' had disappeared. Apparently, the refuse lorry used the bridle way although it is illegal and delivery vans who were then using the farmyard to get onto West Street

49.25 **To discuss the new gate by the Common Alm**

New signage and a new gate had appeared on a field near the Solar Farm. The Clerk was asked to contact the Solar Farm and advise that the Common Alm was a green space used by residents and there was no longer a way to gain access to this space.

50.24 **To receive an update on the installation of the architecture which will be situation on Walnut Field.**

The Clerk advised that the architect was very busy now but Councillors asked the Clerk to advise South Glos Council that this work had not been completed as it was part of condition of the Planning Application that this work be completed.

51.25 To decide date of the Big Clean Up 2025.

5th April 2025. The Clerk agreed to contact the organiser.

52.25. **To discuss Annual Parish Meeting**

Suggested speakers at this year's Annual Parish Meeting included a member from Tower Hill Solar Farm, Danny Bonnett from Thornbury TC or someone from the Quarry.

There being no further business the meeting closed at 8.45 pm